



<i>Source of the hazard</i>	Hazardous situation	The Hazard	What can happen?	How and why can it happen?	Who or what is at risk?	What is the likely impact?

Reflection question bank:

Management: How could the following influence the presence of risk?	Task: How could the following influence the presence of risk?
The need and level of safe system of work?	Use of safe systems of work?
The need and level of written procedures and diversity of workers they apply to?	What conditions can change to make the normal safe systems of work unsafe?
The level of communication and understanding of safe systems of work?	The use of appropriate tools and materials?
The need and level of monitoring and enforcement of safety rules?	The use of incorrect tools or materials?
The need and level of supervision?	The lack of safety devices?
The need and level of training required?	The suitability of safety devices?
The need and level of safety inspections that would be required?	The maintenance and inspection of safety devices?
What level of maintenance of equipment is required?	The correct use of safety devices?
The need and level of emergency management?	
Current regulatory requirements?	

Material (Plant, Equipment, Substance) : How could the following influence the presence of risk?	Environment: How could the following influence the presence of risk?
Modifications from original design?	Need and level of housekeeping?
Material used outside the design specifications?	Need and level of ventilation (clean air) for dust, gases, fumes etc?
The age of material?	Need and level of noise management?
Maintenance, cleaning and inspection needs?	Need and level of lighting?
Suitability of material used?	Need and level of heat/cold/sun/hydration etc?
Need and level of health monitoring?	
Need and level of personal protective equipment (PPE)?	

People: How could the following influence the presence of risk?
Need and level of worker competency and experience?
Need and level of qualification, licence and training?
The routineness and work demand (fatigue/stress)?
Need and level of fitness and general health?
The positioning of people?

Record of attendance:

Stakeholder Name	Stakeholder Role	Who and in what capacity do they represent the stakeholder?

Notes: